



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Richards - Cranbourne**  
For the quarter ending in: **March**  
Financial Year: **22/23**

## Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 22/23
	March
Additional EO salaries, on-costs & staff related expenses	-10.98
EO facilities, maintenance & cleaning expense	744.60
EO administration & stationery expense	229.71
ICT & telecommunications expense	609.40
Postage expense	211.82
Advertising, printing & communication expense	6,318.74
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
<b>Total</b>	<b>8,103.29</b>

Certified by Member