



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Richards - Cranbourne**
For the quarter ending in: **December**
Financial Year: **21/22**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 21/22
	December
Additional EO salaries, on-costs & staff related expenses	9,050.72
EO facilities, maintenance & cleaning expense	380.91
EO administration & stationery expense	56.27
ICT & telecommunications expense	603.20
Postage expense	4,012.73
Advertising, printing & communication expense	7,272.39
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
Total	21,376.22