



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Richards - Cranbourne**
For the quarter ending in: **September**
Financial Year: **23/24**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 23/24
	September
Additional EO salaries, on-costs & staff related expenses	234.51
EO facilities, maintenance & cleaning expense	716.71
EO administration & stationery expense	238.00
ICT & telecommunications expense	429.34
Postage expense	-
Advertising, printing & communication expense	11,970.84
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
Total	13,589.40

Certified by Member