



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Newbury - Brighton**
For the quarter ending in: **March**
Financial Year: **21/22**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 21/22
	March
Additional EO salaries, on-costs & staff related expenses	1,893.63
EO facilities, maintenance & cleaning expense	2,752.95
EO administration & stationery expense	1,073.89
ICT & telecommunications expense	51.11
Postage expense	8,917.20
Advertising, printing & communication expense	24,105.54
Professional development expense	-
Other expenses	90.00
Travel & Accomodation	-
Total	38,884.32

Note:

An amount of \$1536.77 has been included in the EO Additional salaries, on-costs and staff expenses that was incorrectly costed. A reversal of this amount will be included in the report for the period ending 30 June 2022. The actual costs incurred for the quarter ending 31 March 22 were \$356.86.