



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Pallas - Werribee**  
For the quarter ending in: **December**  
Financial Year: **23/24**

## Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 23/24
	December
Additional EO salaries, on-costs & staff related expenses	3,439.70
EO facilities, maintenance & cleaning expense	780.00
EO administration & stationery expense	-
ICT & telecommunications expense	313.11
Postage expense	9,060.54
Advertising, printing & communication expense	12,187.80
Professional development expense	-
Other expenses	128.20
Travel & Accomodation	-
<b>Total</b>	<b>25,909.35</b>

Certified by Member